



MINUTES
Tuesday, March 28, 2023
1pm
Columbia Development Authority
Board Meeting
By ZOOM

Note: please join us by **Zoom**.

Welcome and Greetings from
Introductions CDA Board Members

CDA Board Members:

- Chairman, Kim Puzey, Port of Umatilla
- Vice Chair, Lisa Mittelsdorf, Port of Morrow
- John Shafer, Umatilla County
- Don Sampson, CTUIR
- Jeff Wenholz, Morrow County
- Alternate Umatilla County Dan Dorrان, Alternate Port of Umatilla Robert Blanc, Alternate Port of Morrow Joe Taylor, Alternate CTUIR Kat Brigham, Alternate Morrow County David Sykes

CDA Staff: Greg Smith, CDA Director, Debbie Pedro, CDA Assistant

Guests Introductions and members of the press:

Consent Agenda

1. Approve CDA Board Meeting and Executive Session Minutes February 28, 2023
2. Approve the CDA- BEO February 2023 Statement \$142,626.71 and QuickBooks February 2023 Balance Sheet and P/L 142,626.71.
3. Port of Morrow Report on Grant Expenditures through February 2023.

A Motion to approve the consent agenda was made by Mr. Sampson to approve the consent agenda; second by Jeff Wenholz, Motion Carries.

Action Items:

1. Policies **Mr. Smith** asked the board to take some time to go over the policies between now and the next CDA board meeting.
2. Leases A lease with the Walla Walla Foundry was reviewed by the board.

Old Business:

1. RFP update **Mr. Smith** shared that the CDA did send an RFP out for Engineer of Record, because there was low response and the scope was too narrow, I recommend we do a direct hire for this portion as long as the work is under 100,000 and follow Oregon Public Contracting law for our future projects.
2. UEC Easement/s were discussed. UEC will share their map with the board.
1. Business Oregon – Ryan DeGrofft shared information about the site visit to Center Point May 15-17, 2023 and confirmed which board members and staff would be attending.



New Business

1. CDA to transfer to CTUIR 4019 acres **CDA attorney and CTUIR attorney are currently working on the details. Mr. Smith shared that he is meeting with county planners, county board alternates to work on the details for the land partition for the 4019 acres and farm parcel.**
2. Economic Development Updates by CDA Members

Other:

1. **Project letter Mr. Smith shared that the letter that has been redrafted and is satisfactory, he will sign and return to the project.**
2. **The Umatilla Co. water pipeline easement will be recorded tomorrow.**

Public Comment

Adjourn

Executive Session -Discussions on potential projects there were no decisions made.

Note: If an item is to move to an Executive Session the board chairman will make the recommendation at this time.

An Executive Session will be held to consider information or records that are exempt by law from public inspection, including attorney-client privileged information or records, and to conduct deliberations with persons designated by the Board to negotiate real property transactions. The executive session is being held pursuant to ORS 192.660(2)(e) and ORS 192.660(2)(f). Further pursuant to ORS 192.660(2)(f), a public body “has the authority to meet in executive session to obtain other professional legal services from its legal counsel.” Or. Dept of Justice, Attorney General’s Public Records and Meetings Manual 2019: Public Meetings, Voting § (E)(1)(h) ORS 192.660 subsection 5 When a governing body convenes an executive session under subsection (2)(h) of this section relating to conferring with counsel on current litigation or litigation likely to be filed, the governing body shall bar any member of the news media from attending the executive session if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.

Return to Regular Session

Adjourn

Join Zoom Meeting

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